November 28, 2023 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on October 24, 2023, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Malancon, Amato, Landry, Keese and Gaudin were all present and Airport Director, Jason Ball, was also in attendance.
2. Agenda- Accepted no changes.
3. A motion by Commissioner Gaudin seconded by Commissioner Malancon to approve the meeting minutes from October as written; motion carried unanimously.
4. Presentations- None
5. Finance- Mr. Ball stated that all income was right on track with the budget. The audit was a 23k dollar expense. Mr. Ball showed the YTD from 2021, 2022, and 2023 comparatively. Commissioner Amato moved to approve finance report, seconded by Commissioner Landry. Motion carried
6. Legal- Will contact Adam regarding sublease.
7. Engineering: Jeff Sumner(ICE) informed the board on the status of each project. CIP was completed and submitted to FAA and DOTD.
8. Terminal Apron Reconstruction- Construction has begun. Looking at going under the door 6 inches to keep water from running into the hangar and getting into cracks.
9. Fuel System- working on repackaging for rebid.
10. South Apron Expansion- Will work on adding pavement to continue South Apron
11. Box Hangar- Facility Planning will require new contract to rebid 3 box hangars as a 100% funded project rather than split with DOTD. DOTD contract is here for chairman to sign.
12. Terminal Apron Expansion- Design Grant in place.
13. Operations- Fuel sales remaining steady. Fuel price is finally getting lower and fuel sales are remaining high. Commissioner Landry contributed to the fuel sales by purchasing 15 gallons of fuel!
14. Chairman: Mr. Webre stated that this would be his last meeting and has submitted his resignation.
15. Airport Manager: Box hangar project was approved by DOTD, but we need support for the DOTD budget to remain at its current amount rather than reducing it while they explore the sales tax figures.
16. Old Business:
    1. Hangar 22- Construction 99% finished besides the door. Electrical remaining
17. New Business
    1. Election of Officers- Tabled by motion, made by Gaudin, second by Amato
18. Next meeting scheduled for Tuesday January 23, 2024.

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Jared Amato, Vice-Chairman Kevin Landry, Secretary